

FOAM SAMPLING PACK: FOAM CONCENTRATE TEST

Thank you for using our Foam Testing Service!

Now you have your Foam Sampling Pack, this Instruction Guide takes you through step-by-step how to label and return your foam samples - and what happens next!

If you have any questions, please don't hesitate to contact us - send an email to info@foamtesting.com or give us a call on +44 (0) 1561 361515.



WHAT'S INCLUDED IN THE PACK?

Inside the supplied pack, you will find the following items:

- 1 Litre Labelled Sample Bottle
- Bottle Sealing Bag
- Sample Return Form
- Shipping Documentation
- Instruction Leaflet
- Marker Pen
- Addressed Mailing Bag
- "Documents enclosed" envelope

STEP 1: WHAT SAMPLES DO I NEED?

For each **Foam Concentrate Test Report**, we need:

- 1 litre of foam concentrate

Note:

- The supplied sample bottle holds 1 Litre.
- For advice on how to take your samples, please visit www.foamtesting.com

STEP 2: HOW DO I LABEL MY SAMPLES?

Once you've taken your Foam Samples, you need to correctly label them.

Using the pen supplied, please complete all the fields on the label attached to the sample bottle:

- **Company name**
- **Order Reference / Purchase Order No.** (provided on order confirmation)
- **Sample source**, eg truck, tank, port, ship, rig, etc.
- **Concentration**, eg 1%
- **Foam type**, eg AFFF
- **Sample location point**, eg top, middle, bottom or mix
- **Foam manufacturer**
- **Date of sample collection**

Tips:

- Ensure the bottle is clean and dry before writing on the label.
- When completed, place the bottle into its sealing bag and secure.



STEP 3: HOW DO I PARCEL UP MY SAMPLE?

Simply put the filled sample bottle back into the sampling pack box.

- Make sure the lid is on tightly and the bag is firmly secured.
- If possible, secure the top of the box with tape.
- Put the filled box into the supplied mailing bag and seal closed.



STEP 4: WHAT PAPERWORK IS REQUIRED?

Please complete and put inside the box with the sample:

- Sample Return Form.

Please place the following into the "Document Enclosed" envelope:

- Shipping Documentation.
- A copy of the Safety Data Sheet for the foam sampled.

Once complete, attach the envelope to the outside of the box.

Note:

- It is very important a Safety Data Sheet is included: if one is not enclosed, our international courier may refuse to take collection of your samples.
- If you do not have access to a copy, generic example Safety Data Sheets for different foam types are available to download from our website: go to www.firefightingfoam.com/resources



STEP 5: HOW DO I GET MY SAMPLE TO YOU?

Let us know they're ready and we'll come and get it!

- To arrange pick up, complete and send our online form.
- A link to this form is included in the emails you've received from us.

STEP 6: WHAT HAPPENS NEXT?

Once received, we will test your samples and send your report within **5 working days** - or within **1 working day** if you've chosen our priority service.

- Your report will be emailed to you.
- If you would like hard copy posted out, please let us know.



IT'S THAT EASY!



Oil Technics (Fire Fighting Products) Ltd

Linton Business Park, Gourdon,
Aberdeenshire, Scotland UK DD10 0NH

T: +44 (0) 1561 361515

F: +44 (0) 1561 361001

E: info@firefightingfoam.com W: www.firefightingfoam.com



FM 26816 EMS 575801



Fire Sector Federation

